

Cabinet



Title:	Agenda																				
Date:	Tuesday 23 July 2019																				
Time:	6.00 pm																				
Venue:	Conference Chamber West (F1R09) West Suffolk House Western Way Bury St Edmunds IP33 3YU																				
Membership:	<p style="text-align: center;">Leader John Griffiths Deputy Leader Sara Mildmay-White</p> <table><thead><tr><th>Councillor</th><th>Portfolio</th></tr></thead><tbody><tr><td>Sarah Broughton</td><td>Resources and Performance</td></tr><tr><td>Carol Bull</td><td>Governance</td></tr><tr><td>Andy Drummond</td><td>Regulatory</td></tr><tr><td>Robert Everitt</td><td>Families and Communities</td></tr><tr><td>Susan Glossop</td><td>Growth</td></tr><tr><td>John Griffiths</td><td>Leader</td></tr><tr><td>Sara Mildmay-White</td><td>Housing</td></tr><tr><td>Joanna Rayner</td><td>Leisure, Culture and Community Hubs</td></tr><tr><td>Peter Stevens</td><td>Operations</td></tr></tbody></table>	Councillor	Portfolio	Sarah Broughton	Resources and Performance	Carol Bull	Governance	Andy Drummond	Regulatory	Robert Everitt	Families and Communities	Susan Glossop	Growth	John Griffiths	Leader	Sara Mildmay-White	Housing	Joanna Rayner	Leisure, Culture and Community Hubs	Peter Stevens	Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																				
Quorum:	Three Members																				
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk																				

Public Information



Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	T: 01284 757176 E: democratic.services@westsuffolk.gov.uk W: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: West Suffolk Council College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the District are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.	

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

1 - 6

To confirm the minutes of the meeting held on 25 June 2019 (copy attached).

Part 1 - Public

3. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 11 June 2019

7 - 16

Report No: **CAB/WS/19/012**

Chair of the Joint Committee: Cllr Sarah Broughton

Portfolio Holder: Cllr Sarah Broughton Lead Officer: Jill Korwin

6. Report of the Overview and Scrutiny Committee: 11 July 2019

17 - 22

Report No: **CAB/WS/19/013**

Chair of the Committee: Cllr David Nettleton

Lead Officer: Christine Brain

NON-KEY DECISIONS

- 7. West Suffolk Annual Report 2018/2019** **23 - 86**
Report No: **CAB/WS/19/014**
Portfolio Holder: Cllr John Griffiths Lead Officer: Davina Howes
- 8. Newmarket Leisure Centre Investment** **87 - 104**
Report No: **CAB/WS/19/015**
Portfolio Holder: Cllr Joanna Rayner Lead Officer: Jill Korwin
- 9. Proposal to Establish a West Suffolk Environment and Climate Change Taskforce** **105 - 118**
Report No: **CAB/WS/19/016**
Portfolio Holder: Cllr John Griffiths Lead Officer: Jill Korwin
- 10. Decisions Plan: 1 July 2019 to 31 May 2020** **119 - 134**
To consider the most recently published version of the Cabinet's Decisions Plan

Report No: **CAB/WS/19/017**
Portfolio Holder: Cllr John Griffiths Lead Officer: Ian Gallin
- 11. Revenues Collection Performance and Write-Offs** **135 - 138**
Report No: **CAB/WS/19/018**
Portfolio Holder: Cllr Sarah Broughton Lead Officer: Rachael Mann

Part 2 - Exempt

- 12. Exclusion of Press and Public**
To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- 13. Exempt Appendices: Revenues Collection Performance and Write-Offs (paras 1 and 2)** **139 - 142**
Exempt Appendices 1 and 2 to Report No: **CAB/WS/19/018**
Portfolio Holder: Cllr Sarah Broughton Lead Officer: Rachael Mann

(These exempt appendices are to be considered in private under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual and information which is likely to reveal the identity of an individual.)

14. Exempt Appendix: Newmarket Leisure Centre Investment (para 3) 143 - 158

Exempt Appendix E to Report No: **CAB/WS/19/015**
Portfolio Holder: Cllr Joanna Rayner Lead Officer: Jill Korwin

(This exempt appendix is to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information))

(No representations have been received from members of the public regarding this item being held in private.)